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15 NOV 1963

MEMORANDUM FOR: Special Planning Assistant to the DD/S

SUBJECT : OS (SRD) Index Project

1. We believe the attached proposal from Mr. Bannerman is a very commendable approach to his difficult and pressing problem. Under his plan a large volume of work would be accomplished in an economical manner and with no increase in Agency personnel ceiling. No doubt the relatively minor costs involved (\$52,500 in FY 1964 and \$99,500 in FY 1965) can be absorbed within the Support Area's total funds - or perhaps the Office of Computer Services can provide further financial assistance.

STATINTL 2. Although we are fully in accord with this proposal, I have not sent it to [] for concurrence inasmuch as I believe the paper should go forward for DDCI approval. This is a new departure in the way of doing business; it shows management initiative in overcoming a tight personnel situation; and it would be useful to have the DDCI's reaction to this philosophy of using contract dependents (the same solution might be applicable to other problem areas). Moreover, I am inclined to view this undertaking as a "project" requiring DDCI approval.

3. I recommend that Colonel White forward the proposal to the DDCI via the Comptroller. It might be helpful to include in your covering note reference to the extensive staffing that has gone into this effort, the thorough coordination which has been effected with Mr. Becker's staff, and something about availability and costs of computer time.

[]
Chief, Budget Division

STATINTL